



INTERNAL QUALITY ASSURANCE CELL
BIDHANNAGAR COLLEGE

No. 1320

Date: 16.11.2018

Meeting of the IQAC

An emergency meeting of the IQAC (Internal Quality Assurance Cell) of Bidhannagar College will be held on 22.11.2018 at 2:30 pm in the Principal's Room of the College regarding the preparation of AQAR. All the internal members of IQAC are requested to be present in the meeting.

Coordinator
IQAC, Bidhannagar College

Countersigned

Principal
Bidhannagar College

Agenda:

1. Preparation of AQAR, 2017-18
2. Submission of XIIth plan AQAR of 2013-14 to 2016-17
3. Matters arising

Officer-in-Charge
Bidhannagar College
Kolkata



Minutes of the IQAC meeting held on 22nd November, 2018

The following points have been discussed in the meeting:

1. Confirmation of proposal of previous meeting (held on 4th October, 2018) except the name of the proposed Convener of the 'Committee for conducting Parent-Teachers Meeting'.
2. Today's meeting has confirmed the name of Dr. Ratan Kumar Biswas, Associate Professor, Department of History, Bidhannagar College as the Convener of the 'Committee for conducting Parent-Teachers Meeting' instead of Sri. Arup Kumar Adak, Associate Professor, Department of Chemistry, Bidhannagar College.
3. The meeting has confirmed the proposal for conducting an IQAC meeting and a G.B. meeting to be held on 7th December, 2018 for submission of AQAR, 2017-18.
4. Proposal of CAS committee will be endorsed in the next meeting.
5. Today's meeting has suggested that the CAS Committee could be shifted from T.C. Sub-Committee to IQAC Sub-Committee.

[Handwritten Signature]
11.07.2019

Officer-in-Charge
Bidhannagar College
Kolkata

Notice No. 1322

Bidhannagar College

Dated: 22.11.2018

This is for information to all concerned that the following sub-committees of the IQAC, Bidhannagar College have been constituted for the academic session 2018-19 in the IQAC meeting held on 4th October, 2018.

IQAC Sub-Committee:

1. **Seminar Committee:**
 - a) Prof. Achintya Kumar Sarkar (Convener)
 - b) Dr. Ratan Kumar Biswas
 - c) Dr. Abul Kalam
 - d) Dr. Sourav Chakraborty
 - e) Dr. Somnath Mondal
 - f) Dr. Ketaki Datta
 - g) Dr. Arun Kumar Jana
 - h) Dr. Asim Kumar Majee
2. **Committee for preparing Academic Calendar:**
 - a) Smt. Sewli Das Karmakar (Convener)
 - b) Dr. Bimal Kumar Mandal
 - c) Smt. Tina Barua
 - d) Dr. Sudeshna Chanda
3. **Committee for conducting Parent-Teachers Meeting:**
 - a) Dr. Ratan Kumar Biswas (Convener)
 - b) Smt. Moumita Basu
 - c) Head of the Departments (all)
 - d) Ankita Sorkhel, Student of the Second year Economics Honours
4. **Committee for College Data Collection for preparing AQAR:**
 - a) Dr. Subhadipa Sengupta (Convener)
 - b) Dr. Sewli Shabnam
 - c) Dr. Subhas Chandra Maity
 - d) Dr. Soumyabrata Mondal
 - e) Dr. Priyanka Dutta
 - f) Dr. Upal Das Ghosh
 - g) Sri Mrinal Kanti Das, Head Clark
 - h) Sri Shyamal Mitra, Students' Section
5. **Committee for AQAR Preparation:**
 - a) Dr. Tirtha Pada Majhi (Convener)
 - b) Dr. Sourav Chakraborty
 - c) Dr. Subhadipa Sengupta
 - d) Dr. Anisur Rahman Molla
 - e) Dr. Mousumi Mukherjee
6. **Committee for preparing Student's Feedback Analysis:**
 - a) Sri Tapomoy Das (Convener)
 - b) Smt. Moumita Basu
 - c) Dr. Kiranmoy Chatterjee
 - d) Dr. Rituparna Biswas
 - e) Dr. Parama Dasgupta



[Handwritten Signature]
11.09.2019

Officer-in-Charge
Bidhannagar College
Kolkata

[Handwritten Signature]
Coordinator, IQAC
Bidhannagar College

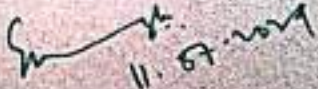
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Principal 22/11/18
Bidhannagar College
Principal
BIDHANNAGAR COLLEGE
EB-2, Salt Lake, Kol-64

meeting of I&AE on 22/11/18



Members present: -

1. M. Manoj
2. J. P.
3. Akhbar (Achintya Kr. Sarkar)
4. Shikha Barua
5. Subhadipabandyopadhyay
6. Sanku Das
7. Ratan Kumar Bhowmik
8. Binaykanti Das 22/11/18
9. Phakir Das
22.11.18.
10. Chakrabarty
22/11/18
11. Moumita Basu 22.11.18


11.11.2018

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Bidhanagar College
Kolkata



INTERNAL QUALITY ASSURANCE CELL
BIDHANNAGAR COLLEGE

No.

Date: 27.09.2018

Meeting of the IQAC

A meeting of the IQAC (Internal Quality Assurance Cell) of Bidhannagar College will be held on 04.10.2018 at 1:30 pm in the IQAC Room of the College.
All members of IQAC are requested to be present in the meeting.

CA N. S.
Coordinator *27/09/18*
IQAC, Bidhannagar College

M. K. S.
Principal
Bidhannagar College

Agenda:

1. Preparation of AQAR for the session 2017-18
2. Formation of different Sub-Committee
3. Matters arising

S. K. S.
11.09.2018
Officer-in-Charge
Bidhannagar College
Kolkata



Minutes of the IQAC meeting held on 4th October, 2018

The following points have been discussed in the meeting:

1. The IQAC appointment letter should be sent to both Internal and external members of IQAC committee.
2. Submission of AQAR of 2017-18.
3. Analysis of student feedback has to be completed for preparing AQAR 2017-18.
4. The following IQAC sub-committees have been proposed:
 - i. Seminar Committee: The proposed members are:
 - a) Prof. Achintya Kumar Sarkar (Convener), Professor
 - b) Dr. Ratan Biswas, Associate Professor
 - c) Dr. Abul Kalam, Assistant Professor
 - d) Five Members to be selected from Teachers Council's Seminar Committee.
 - ii. Committee for preparing Academic Calendar: The proposed members are
 - a) Smt. Sewli Das Karmakar (Convener), Associate Professor
 - b) Dr. Bimal Kumar Mandal, Associate Professor,
 - c) Smt. Tina Barma, Assistant Professor
 - d) Dr. Mousumi Mukherjee, Assistant Professor
 - iii. Committee for conducting Parent-Teachers Meeting: The proposed members are
 - a) Sri. Arup Kumar Adak, Associate Professor (Convener)
 - b) Head of the Departments (all).
 - c) Smt. Moumita Basu, Assistant Professor,
 - d) Ankita Sorkhel, Student of the Second year Economics Honours.
 - iv. Committee for College Data Collection for preparing AQAR 2017-18: The proposed members are
 - a) Dr. Subhadipa Sengupta, Assistant Professor
 - b) Five members to be included.
 - c) Sri Mrinal Kanti Das, Head Clerk, Bidhannagar College
 - d) Sri Shyamal Mitra, Student Section, Bidhannagar College
 - v. Committee for AQAR Preparation: The proposed members are
 - a) Sri Tapomoy Das, Associate Professor
 - b) Dr. Tirtha Pada Majhi, Assistant Professor
 - c) Dr. Subhadipa Sengupta, Assistant Professor
 - d) Dr. Anisur Rahaman Molla, Assistant Professor
 - vi. Committee for preparing Student Feedback Analysis: The proposed members are
 - a) Sri Tapomoy Das, Associate Professor,
 - b) Dr. Sourav Chakraborty, Associate Professor
 - c) Smt. Moumita Basu, Assistant Professor
 - d) Dr. Kiranmoy Chatterjee, Assistant Professor
 - e) Two external members to be included.
5. Sri Tapomoy Das has suggested that the E-Blues software can be used to categorize the collected data.
6. The meeting has highlighted CAS related matters. The following proposals are given:
 - i. The proposal for forming a sub-committee of IQAC to generate CAS format.
 - ii. The proposal for generating software programming to deal with Career related data.
 - iii. The proposal for giving responsibility to Barababu, Office of Bidhannagar College, for maintaining documentation of Career related data.
 - iv. The proposal for formation of CAS related committee.

[Signature]
11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata

Members Present in the IQAC meeting held on 04/10/18



- ① M. Manu
4/10
- ② Anup Kr. Adak.
- ③ Binod Kumar Majumdar 4/10/18
- ④ Nisha P. Singh
5. Sewli Das. 4.10.18
6. Phalgun
4.10.18
7. R. K. Biswa 4.10.18
- ⑧. Nirmalkanti Sin. 4/10/2018
9. Anu Katar 4.10.18
10. Moumita Basu 4.10.18
11. ID. 4/10/18
12. Ankita Sankhal. 4.10.18.
13. Achinje Kumar Saha 4.10.18

Smt.
 11.07.2019
 Officer-in-Charge
 Bidhanagar College
 Kolkata

9



INTERNAL QUALITY ASSURANCE CELL
BIDHANNAGAR COLLEGE
SALT SECTOR I, KOLKATA – 700 064

No. 494/A

Date: 02.11.2018

Meeting of The IQAC

A meeting of the IQAC (Internal Quality Assurance Cell) of Bidhannagar College is hereby scheduled on December 7, 2018 at 2:00 PM in the Principal's Chamber.

The members of the IQAC are requested to be present in the meeting.

M. Kama
Chairperson
Internal Quality Assurance Cell

Agenda of the Meeting:

1. AQAR, 2017-18
2. Matters arising

Copy to:

1. Prof. Achintya Sarkar, Head, Dept. of Chemistry *A. Sarkar*
2. Dr. Bimal Kumar Mandal, Head, Dept. of Physics *M. Mandal for BKM*
3. Dr. Ratan Kumar Biswas, Head, Dept. of History *R. K. Biswas*
4. Sri Tapomoy Das, Head, Dept. of English *T. Das*
5. Dr. Abul Kalam, Head, Dept. of Microbiology *R. Roy for Dr. A. Kalam*
6. Smt. Sewli Das(Karmakar), Head, Dept. of Philosophy *S. Das*
7. Dr. Sourav Chakraborty, Head, Dept. Of Zoology *S. Chakraborty*
8. Dr. Tirtha Pada Majhi, Dept. of Chemistry *T. Majhi*
9. Dr. Subhadipa Sengupta, Dept. of Botany *S. Sengupta for Dr. S. Sengupta*
10. Smt. Moumita Basu, Dept. of Economics
11. Sri Mrinal Kanti Das, Head Clerk, Office of the Principal *M. Kanti Das*
12. Ankita Sorkhel, 2nd year(Hons), Dept. of Economics

S. K. Das
11.07.2019

Officer-in-Charge
Bidhannagar College
Kolkata



Minutes of IQAC meeting held on 07.12.2018

1. The AQAR for the year 2017-18 has been placed in the meeting and it has been approved by the members of IQAC for uploading after including some addition points in the plan for next year section.
2. Dr. Subir Chandra Dasgupta has suggested to include '3rd Regional Science & Technology Congress, 2018' to be held in Bidhannagar College and approval of RUSA grant in plan for next year section in AQAR.
3. Dr. Abul Kalam has proposed for construction of a lift in the old building and it has been resolved that a lift for the old building should be constructed as soon as possible.

S. Ch.
11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata



Members present in the IQAC meeting held on 07.12.2018

1. Ms
7.12.18
2. M. Kanna
3. Spanda 7/12
4. Anup kr. Adak
5. A. S. S.
6. Subi Dasgupta
7. Binu Kumar Mandal 7/12/18
8. Subhadipabandhu
9. Anika Dasgupta
10. Sushil Das
11. Ratan kr. Biswas
12. Anu Kataria 7/12/18
13. Moumita Basu 7.12.18
14. Binu Kanti 7/12/18
15. Anika Sankhal 7.12.18
16. Rajib kr. Biswas. RB/PRO.

[Signature]
11.07.2019



INTERNAL QUALITY ASSURANCE CELL
BIDHANNAGAR COLLEGE
SALT SECTOR I, KOLKATA – 700 064

No. 494/A

Date: 02.11.2018

Meeting of The IQAC

A meeting of the IQAC (Internal Quality Assurance Cell) of Bidhannagar College is hereby scheduled on December 7, 2018 at 2:00 PM in the Principal's Chamber.

The members of the IQAC are requested to be present in the meeting.

M. Kama

Chairperson
Internal Quality Assurance Cell

Agenda of the Meeting:

1. AQAR, 2017-18
2. Matters arising

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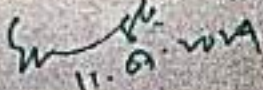
1. Prof. Achintya Sarkar, Head, Dept. of Chemistry *Achintya*
2. Dr. Bimal Kumar Mandal, Head, Dept. of Physics *B.K. Mandal*
3. Dr. Ratan Kumar Biswas, Head, Dept. of History *R.K. Biswas*
4. Sri Tapomoy Das, Head, Dept. of English *T.D.*
5. Dr. Abul Kalam, Head, Dept. of Microbiology *R. Roy for Abul Kalam*
6. Smt. Sewli Das(Karmakar), Head, Dept. of Philosophy *Sewli*
7. Dr. Sourav Chakraborty, Head, Dept. Of Zoology *Sourav*
8. Dr. Tirtha Pada Majhi, Dept. of Chemistry *T.P. Majhi*
9. Dr. Subhadipa Sengupta, Dept. of Botany *S. Sengupta*
10. Smt. Moumita Basu, Dept. of Economics *Moumita*
11. Sri Mrinal Kanti Das, Head Clerk, Office of the Principal *M.K. Das*
12. Ankita Sorkhel, 2nd year(Hons), Dept. of Economics

Smt. K.
11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata



Minutes of IQAC meeting held on 07.12.2018

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3. Dr. Abul Kalam has proposed for construction of a lift in the old building and it has been resolved that a lift for the old building should be constructed as soon as possible.


11.09.2019
Officer-in-Charge
Bidhannagar College
Kolkata

Members present in the IQAC meeting held on 07.12.2018



1. Mr
2. 7.12.18
3. M. Kanna
3. Spanda
4. Arup kr. Adak
5. A. S. ...
6. Juli. Dasgupta
7. Binit Kumar Mondal
8. Subhadipabanshi
9. Susmita Dasgupta
10. Sanku Das
11. Ratan kr. Biswas
12. Abu Kalam
7/12/18
13. Moumita Basu 7.12.18
14. Brinjal Kanti gm 7/12/18
15. Antika Sankhul 7.12.18
16. Rajib kr. Biswas. BBPWO.

Signature
11.07.2019
Officer-in-Charge
Bidhanagar College
Kolkata




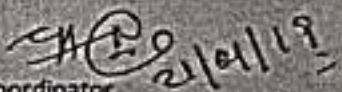
Bidhannagar College
Salt Lake, Sector-I
Notice


No. 1359

Date: 21/01/2019

A meeting of the IQAC today at 2:40 p.m. in the Principal's room is hereby convened to address the issue of the feedback to be taken from the outgoing third year students, who are going to fill in the form for the Part III examination, 2019 on 29.01.19, 31.01.19 and 1.02.2019.


Principal
Bidhannagar College


Coordinator
IQAC


11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata



Bidhannagar College
Salt Lake, Sector-I
Notice

No. 1361

Date: 21/1/19

The following members of the IQAC are requested to be present in the Conference room positively for the Feedback to be taken from the outgoing third year students as per the following schedule

Name	Date	Time
Moumita Basu, Priyanka Datta, Sudeshna Chanda, Parama Dasgupta	29.01.2019	11:00 a.m. onwards
Tina Barma, Rituparna Biswas Subhadipa Sengupta, Sewli Shabnam	31.01.2019	11:00 a.m. onwards
Anisur Rahaman Molla, Tirtha Pada Majhi Upal Das Ghosh, Soumyabrata Mondal	01.02.2019	11:00 a.m. onwards

M. Hanna
Principal
Bidhannagar College

SAO
Coordinator
IQAC
21/01/19

Bidhannagar College
Salt Lake, Sector-I
Notice

No. 1360

Date: 21.01.2019

All the third year students are hereby informed that they should fill in the Feedback Form severally at the Conference room before filling in the form for the Part III Examination, 2019, on 29.01.19, 31.01.19 and 1.02.2019. All the Heads are requested to orient the students to this effect.

M. Hanna
Principal
Bidhannagar College

SAO
Coordinator
IQAC
21/01/19

SM
11.01.2019
Officer-in-Charge
Bidhannagar College
Kolkata

Meeting of the IQAC held on 21.01.2019
at 3:00 p.m.

Members Present



1. M. Manna 21/1/19
2. Anup Kr. Adak 21.01.19
3. J.P. → 21.01.2019
4. Sanki Das.
5. Jina Basu.
6. R.K. Biswas
7. Paroma Das Gupta.
8. Anisur Rahman Molla
9. Rituparna Biswas
10. Indresh Chandra (21.1.19)
11. Mounita Basu
12. Shyamal Mitra
13. Ananta Kumar 21.1.19


11.01.2019

Officer-in-Charge
Bidhanagar College
Kolkata

7/



Notice:

Date: 24.07.2019

A meeting of seminar sub-committee (IQAC) and Alumni Association will be held on 30.07.19 at 3 pm at the Principal chamber regarding an upcoming invited lecture on Environmental issues. All members are requested to attend the meeting.

[Handwritten Signature]
Convener 24/07/19

Seminar sub-committee (IQAC)

[Handwritten Signature]
Principal

Bidhannagar College

[Handwritten Signature] 11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata

Meeting of IQAC regarding seminar on water harvest

1. Tentative date of the seminar will be 20 - 21st August 2019.
2. Blood donation camp & plant sapling shall be done on 27th August, 2019.
3. The topic of the seminar is
 - Water Resource and its future
 Speaker - Dr. Kalyan Rudra, Chairman, West Bengal Pollution Control Board.
4. The lecture will be attended by all the faculty members, all the students of BNC and alumni members present.



1. Subhabrata Chakraborty, W.P., BNCAA.
2. Sudipta Das, Secretary BNCAA
3. Jhumpa Ghosh, Alumni Association.
4. Abir Khan, Microbiology Dept
5. Ratan Kumar Biswas
6. Achintya Kumar Saha
7. Subhadipn Bhattacharya
8. Mitha Paron Majhi
9. Somnath Mandal.

11.07.2019
 Officer-in-Charge
 Sidhannagar College
 Kolkata



INTERNAL QUALITY ASSURANCE CELL
BIDHANNAGAR COLLEGE

No. 1483


Date: 07.08.2019


Notice

It is hereby notified that a meeting of the IQAC (Internal Quality Assurance Cell) of Bidhannagar College will be held on 14.08.2019 at 2:30 pm in the IQAC Room of the College.

All members of IQAC are requested to be present in the meeting.

Countersigned,


Principal
Bidhannagar College


Coordinator
IQAC, Bidhannagar College

Agenda:

1. Seminar of IQAC
2. Preparation of AQAR for the academic year 2018-2019
3. Matters arising


11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata

Minutes of the IQAC Meeting held on
14/08/19



On discussing the modalities of upcoming IQAC organised seminar on 'Quality Enhancement of Student Centric Teaching Learning and Evaluation process' to be held on 14-15th November, 2019, following resolutions were made -

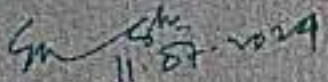
- (i) There will be an interactive session by the students as a part of the seminar.
- (ii) Record will be kept for all the participants with email ids and phone numbers and will be sent to NAAC.
- (iii) Abstracts of the posters will be screened based on the originality of the topics.
- (iv) A special lecture series will be conducted by IQAC next year, in 2020.
- (v) All the Departments shall introduce students' seminar from the next academic session.
- (vi) Dr. Upal Das Ghosh, Assistant Professor, Microbiology
Dr. Kiranmoy Chatterjee, Assistant Professor, Statistics
are co-opted as a member of IQAC for working as active members.

S. Ghosh
11.07.2019
Officer-in-Charge
Bidhanagar College
Kolkata



Signature of members present -

1. M. Hanuman 14/8/19
2. Arun Kr. Adau. 14/8/19
3. Jettagala Venkatesh 14/8/19
4. Jayanaray Das 14.08.2019
5. Subhadipabniguh 14.8.19.
6. Nisha P. M. Nafin 14.8.2019
7. Ratan Kumar Biswas 14.8.2019
8. Achintya Kumar Sankar 14/08/2019
9. Anu Kalam 14/08/2019
10. Saurabh Chakrabarti 14.8.19


11/08/2019
Officer-in-Charge
Bidhanagar College
Kolkata



Bidhannagar College
Government of West Bengal

No. 1672

Date: 04.03.2020

A parent-teacher meeting of UG 2nd Semester and the UG 4th Semester students will be convened by the Heads of the Departments for awareness and feedback in the Seminar Hall. The meeting will be conducted in presence of The Principal and the IQAC members as scheduled below:

Department	Date	Time
Bengali, Education, English, Geography, History, Philosophy, Political Science, Economics	14.03.2020	12.00 noon
Anthropology, Botany, Chemistry, Mathematics, Microbiology, Physics, Statistics, Zoology	28.03.2020	12.00 noon

The Heads are requested to organize such meeting with all relevant documents such as copies of the feedback form, attendance record of all the students of the UG Sem-II & the UG Sem- IV plus the score sheet/ performance of the students so far.

A preparatory meeting regarding the modalities of the parent-teacher meeting and the formation of Guardians' Form will be held on 11.03.2020 in the Principal's Chamber at 3.00 pm. All Heads of the Department and the IQAC members are requested to attend the meeting.

M. Kanna

Principal
Bidhannagar College


A. W. D.

Coordinator, IQAC
Bidhannagar College

11.03.2020
Officer-in-Charge
Bidhannagar College
Kolkata

Minutes of the meeting

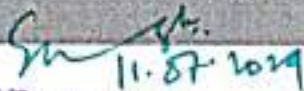
11.3.20

1. Parent teacher meet will be central.
2. Sudipta Das (Alumni Association) Secretary and parent of Souparna Das.
3. Result, Attendance, 1st period class, ^{last period} regularity of classes.
4. Academic audit.
5. The H.O.D of Economics dept has proposed of on the parent teacher meeting day that a parent should accompany their his/her ward.
6. ~~Cost~~ Venue - conference hall. (Andi).
7. Principal has requested all the heads to cooperate and maintain regularity of the departments with in every aspect.
8. ~~2nd~~, 3rd & 6th semester students will give feedback. For this year only 4th & 6th sem. will give feedback.
9. Only students who has 60% attendance will give feedback.
10. From 12 - 1 pm the guardians meet will be central then all guardians will go to respective departments.
11. How many students will be there, how many guardians have appeared should be noted by the departments for future records. 
12. April - academic audit, will be done.
13. We will be strict on the 60% attendance from 4th sem.
14. Online feedback system shall be done by students ^{manag-t.}

Officer in Charge
Bichannagar College
Kolkata



1. M. Hanna
2. Tapoway Das 11.02.20
3. Amit K. Das 11.3.20
4. Santosh Kumar Datta 11.3.20
5. Shounyasree Sen 11.3.20
6. Ratan Kumar Das 11.3.2020
7. Bandana Chakravarti 11.3.20.
8. Abul Kalam
9. Bipul Das 11/03/20
10. Shahid Jamal Siddiqi 11/3/2020-
11. Arunkumar Jais 11/3/2020
12. Subhadra Das 11.03.2020
13. Dulal Ch. Das 11.03.2020
14. Upal Das 11/3/2020
15. Shikha Pade Majhi 11/3/2020
16. Ghnati Mukhopadhyay 11/3/2020
17. Anup kr. Adal 11/03/2020
18. Anup kr. 11/03/2020
19. Subhadipadungthi 11.3.20.


11.07.2024
Officer-in-Charge
Bidhannagar College
Kolkata

Resolution of the IQAC meeting held on 19.02.2020



1. Parent-teacher meeting for present Sem-II and Sem-IV students will be held on 14th and 21st March, 2020.
2. The meeting should be done under the supervision of IQAC committee.
3. Guardian's suggestion, complaints etc. should be noted.
4. A report should be prepared by the Department and should send to IQAC.
5. Name of the student at guardian's feedback form should be omitted and guardian's feedback should include a portion of remarks (if any).
6. In case of student's feedback students having more than 60% attendance will only be able to give their feedback.


11.07.2024
Officer-in-Charge
Bidhanagar College
Kolkata



No. BNC/IQAC/01/2020

NOTICE

19.08.2020

This is to notify that a meeting with all internal members of Internal Quality Assurance Cell (IQAC), Bidhannagar College has been scheduled on 25th August, 2020 at 7:00P.M. on GoogleMeet platform. All concerned are hereby requested to attend the meeting.

Agenda of the meeting:

1. Discussion over future plan of action of IQAC
2. Matters arising

Bharati Mukhopadhyay

Coordinator, IQAC
Bidhannagar College

M. Mania

Principal
Bidhannagar College

Sm. 11.07.2019

Officer-in-Charge
Bidhannagar College
Kolkata



MEETING OF THE INTERNAL COMMITTEE OF IQAC

HELD ON 25.08.2020

MINUTES

1. Dr. Madhumita Manna, Principal, Bidhannagar College welcomed new Co-ordinator of IQAC Dr. Bharati Mukhopadhyay and new members of the committee.

2. Dr. Subhadipa Sengupta, Member, IQAC Committee, discussed some strategies that the committee should adopt in preparation of the coming NAAC visit of 2021, which include:

i. Regular maintenance of website, as 70% of the NAAC assessment would be based on online system.

ii. Soft copy of the minutes of all meetings of IQAC should be preserved.

iii. Faculty profile should be complete and regularly updated.

iiii. Students' feedback and parents' feedback should be collected on a regular basis.

v. Best practice should be maintained and supporting proof in the form of data and photograph should be preserved.

vi. Documents of the webinars (regarding speakers and duration of the webinar) and workshops organized by the college should be properly preserved.

vii. IQAC should participate in community service in collaboration with NSS Unit of the college.

viii. Data should be collected from the sixteen (16) departments of the college on a regular basis with supporting documents.

ix. Collection of data regarding seven criteria of NAAC should be allotted to seven people or seven different groups.

3. Dr. Sengupta also stated that there is third party of NAAC that will crosscheck the data and allot scores. They can also instruct the college for further rectification.

4. Dr. Madhumita Manna, Principal, Bidhannagar College discussed the importance of student-centric teaching-learning method. She suggested the following advancements of the traditional teaching-learning system:

i. Focus should be given on students.

ii. Students should be involved more and more in classroom study.

iii. Quiz or word puzzle should be arranged for students for their enhanced participation.

iiii. Seminar of students should be organized.


v. Class can be conducted by the students through question-answer method.

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- vi. Feedback from the students may be collected after each class evaluating the performance of the teacher.
5. Dr. Achintya Kumar Sarkar, Professor and Head, Department of Chemistry, and Member, IQAC Committee, supported the proposal of students' feedback system suggested by Principal.
6. Ms. Manami Das, Students Representative, IQAC Committee, said that contradictory opinion may be submitted by the students in the feedback system on the basis of their personal choice.
7. Dr. Madhumita Manna, Principal, Bidhannagar College opined that students' feedback is an open system that will be based on quantitative measures to analyze the performance of teachers.
8. Dr. Tapomay Das, Head, Department of English and member, IQAC Committee, suggested that for framing the students' feedback system following questions are to be answered:
- What will be the questions in the feedback form
 - What would be the outcome
 - How the third party team would be constructed to assess the feedback
9. Dr. Saurabh Chakraborti, Head, Department of Zoology and member, IQAC Committee suggested to develop a basic questionnaire on how to make the class more effective for students.
10. Dr. Tapomay Das, Head, Department of English and member, IQAC Committee advised creation of dropbox for the students to drop their complaint against any specific teacher.
11. Dr. Madhumita Manna, Principal, Bidhannagar College stated that punctuality should be considered as an important attribute of the teacher. Professor Achintya Kumar Sarkar, Professor and Head, Department of Chemistry, and Member, IQAC Committee and Dr. Bharati Mukhopadhyay, Co-ordinator, IQAC Committee supported this thought.
12. It has been discussed that an online system may be generated for the students to submit their daily feedback that would be ultimately submitted to Principal.
13. Dr. Saurabh Chakraborti, Head, Department of Zoology and member, IQAC Committee contradicted that an online system would not be unanimous and student identity would be disclosed.
14. Dr. Kiranmoy Chatterjee, member, IQAC Committee suggested submission of collective report from a class.
15. Dr. Tapomay Das, Head, Department of English and member, IQAC Committee advised the development of an online feedback system for the students where student identity would remain concealed.
16. Dr. Madhumita Manna, Principal, Bidhannagar College discussed the following agenda of IQAC that have to be executed:

- Continuous Internal Evaluation (CIE) in preparation of the forthcoming NAAC visit


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- ii. Development of automated library (target ILMS)
- iii. Construction of Yoga centre for students
- iiii. Development of e-library
- v. Developing the multimedia and virtual classroom
- vi. Construction of a language lab
- vii. Development of short-term value-added course with the available resource of a department
- viii. Conduction of Academic and Administrative Audit (AAA)
- ix. Construction of placement cell in the college

17. Dr. Madhumita Manna, Principal, Bidhannagar College also added that bar coding of the books have already been completed for construction of automated library and further funding is required.

18. Dr. Tapomay Das, Head, Department of English and member, IQAC Committee suggested that purpose of setting up the language lab is to teach English language and recruitment of dedicated English Language Teacher (ELT) is essential for the students who cannot speak English properly to prepare them for the job market. Therefore language lab should be developed as a complete department with full-time faculty.

19. Dr. Madhumita Manna, Principal, Bidhannagar College explained the significance of developing a placement cell in the college to provide employment opportunity to some of the students from the Under-Graduate and Post-Graduate departments namely Chemistry, Microbiology, Zoology, English etc. She also proposed to unite career counseling and placement cell and asked Dr. Sandip Bandyopadhyay, member, IQAC Committee to look into this matter.

Bhanati Mukhopadhyay

Coordinator, IQAC
Bidhannagar College

Sm. Gh.
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BIDHANNAGAR COLLEGE
Govt. of West Bengal



NOTICE

No. 1736

Date: 10.10.2020

All the esteemed members of the newly reconstituted IQAC, Bidhannagar College are cordially invited to attend the meeting of IQAC scheduled on 17th October 2020 at 12.00 noon on the virtual platform of Google Meet.

Google Meet link: <https://meet.google.com/yku-ghdo-bpw>

Agenda:

1. Scrutiny and approval of the AQAR (for the academic year 2018-2019) prior submission to NAAC portal
2. Future plan of work of IQAC

Bharati Mukhopadhyay

IQAC Coordinator
Bidhannagar College

M. Mania

Principal
Bidhannagar College

S. M. M. 11.10.20
Officer-in-Charge
Bidhannagar College
Kolkata




MEETING OF IQAC

HELD ON 17.10.2020

MINUTES

1. The meeting has been conducted before submission of the AQAR 2018-2019 in the NAAC portal as per new guideline.
2. Dr. Subhadipa Sengupta, Teachers' representative, IQAC, briefed the AQAR report of 2018-2019 which consists of two parts, what steps have already been taken by the college in current year and what measures should be taken by the college in the coming year. The overall report was as follows:
 - I. The AQAR is being submitted for the academic session 2018-2019 for the NAAC accreditation 3rd cycle of our college
 - II. 4 IQAC meetings were held in the academic year 2018-2019
 - III. Significant contributions made by IQAC during that year were:
 - * Orientation programme was held towards introduction of CBCS system.
 - * Admission process has been rendered fully on-line, only credentials are physically verified at the time of commencement of classes.
 - * Remedial measures taken after student feed-back analysis. Measures involve largely suggestions for the teachers for punctuality, availability and better class room performance.
 - * Active participation of the teachers initiated by IQAC in favour of 3rd Regional Science and Technology Congress (Southern Region) sponsored by Department of Science and Technology and Biotechnology on 18th and 19th December, 2018 where teachers of science from different colleges and institutions actively joined academic sessions – an activity engaging the teachers in some intellectual orientation.
 - * Initiative taken towards the academic expansion in the form of introduction of PG courses in Anthropology, Botany and Education from the session 2019-20.
 - IV. Set up of Girls hostel was under active consideration of Govt of West Bengal
 - V. Financial management of the Institution is fully done by the Department of Higher Education Govt. of West Bengal through its e-portal WBIFMS, the Integrated Financial Management System of Govt. of West Bengal. Each employ has a unique


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login id through which he/she can get limited access to the portal and see his personal credentials such a pay slip, GPF, leave application etc.

- VI. Departments also organized regular parent-teacher meeting where teachers give their feedback to the parents about their wards and the facilities that are enjoyed by the students in the college and the parents give their opinions about, and observations on, the respective Departments in particular and the College in general. Steps are taken accordingly.
- VII. IQAC also imparts awareness programmes, workshops, psychological counselling, constant watch over the campus by some squads and committees so as to ensure the ambiance fit for academic and psychological growth, everything being on record in the form of reports and/or the subsequent measures taken against any incidents unbecoming of the students.
- VIII. In this academic session there are altogether 34 National and International Publications in peer reviewed journals by the scholars as well as teachers of this college.
- IX. The college has taken initiative to organize different types of activities for the benefit of the students as well as teachers. The college aimed at arranging seminars and outreach program such as-
- X. NAAC sponsored National seminar on Student centric teaching and learning process. We sent proposal to NAAC during this academic Year and we have organized this in the month of November 2019.
- XI. IQAC also plans to organize a one day science awareness outreach program in the next year with the INSA (Indian National Science Academy) Kolkata chapter and Internal Quality Assurance Cell (IQAC) for the students mainly where the main target is to reach different college students in the vicinity. That has also been achieved.
- XII. College aims at organizing a symposium with The National Institute of Pharmaceuticals education and research (NIPER) of Kolkata in the first month of the next year on the therapeutic approaches of different drugs. The symposium was successfully organized.

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3. Dr. Bharati Mukhopadhyay, Coordinator, IQAC, Bidhannagar College, discussed the future plans of IQAC:
 - I. To organize students' seminar in the college. Already two seminars have been organized by the Department of English and Zoology.
 - II. To organize campus interviews for proper placement of the students in diverse area.
 - III. To set up language lab in the college for developing soft skill for job market. Such a lab needs manpower.
 - IV. Library automation is of prime importance in the next year.
 - V. To set up few smart classrooms.
 - VI. To perform online teachers' evaluation at regular basis.
 - VII. To develop student-centric teaching-learning method involving more students interaction
 - VIII. To organize webinars by different departments.
 - IX. To develop meditation and yoga centre for students' benefit.
 - X. To organize a lecture on Intellectual Property Rights (IPR).
4. Dr. Madhumita Manna, Principal, Bidhannagar College stated that Dr. Santanu Saha and Dr. Sandip Bandyopadhyay have been assigned to monitor the procedure of career counselling and campassing in the college and Mrs. Jhumpa Ghosh, Dr, Amitabha Kundu and Mr. Gourab Kapoor have been consulted in this regard.
5. Mrs. Jhumpa Ghosh, Member, Alumni Association, Bidhannagar College, added that students from the college have participated in the interactive programme with Capgemini for skill upgradation and motivation of the students and developing leadership qualities in them.
6. Dr. Subir Chnadra Dasgupta, External Member, Moulana Azad College, suggested to incorporate in the AQAR about the information of Bidhannagar College securing 137th position with 0.05 share in Nature Index in 2019-2020.
7. Finally, Dr. Madhumita Manna, Principal, Bidhannagar College asked the views of the members of IQAC before placing the AQAR to the Governing Body and all the members have given go ahead signal for the same.


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8. The Coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

Bhanati Mukhopadhyay

Coordinator, IQAC
Bidhannagar College

Sm 11.07.2019
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NOTICE

No. 1758

Date: 10.11.2020

All the members of PG Coordination cell , Internal committee members of IQAC, Teachers' Council Secretary, Mr. Shyamal Mitra of Student's section and Mr. Santanu Chaktaborty of Cash section, Principal's office are hereby informed to attend the meeting on 12.11.2020 (Thursday) at 4.00 PM in the web platform Google Meet to discuss on the following matters.

Agenda:

1. Online feedback submission of PG final semester students
2. Matters arising

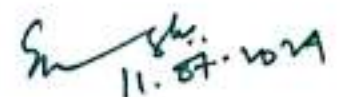
Link of the meeting will be provided 15 minutes prior to the meeting.



IQAC Coordinator
Bidhannagar College



Principal
Bidhannagar College


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MEETING OF THE INTERNAL COMMITTEE OF IQAC

HELD ON 12.11.2020

MINUTES

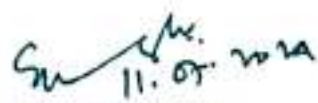
1. Dr. Bharati Mukhopadhyay, Co-Ordinator, IQAC Committee raised the proposal of online submission of feedback form by the outgoing Post-Graduate students. She also added that identity of the students submitting the feedback should not be disclosed.
2. Mr. Tapomay Das, Member, IQAC Committee proposed that 'e Blues Software', the company that is in the charge of maintenance of the college website and admission procedure, should be involved in this regard to create a portal for generating the feedback form and receipt of the same. The system should be one-time password based.
3. Ms. Manami Das, Member, IQAC Committee proposed that Google form can be used for generation of feedback form.
4. Dr. Kiranmoy Chatterjee, Member, IQAC Committee suggested that teachers can send the feedback form through email to the students.
5. Dr. Subhadipa Sengupta, Member, IQAC Committee mentioned that online feedback submission is preferred by NAAC and she also supported the idea of involving 'e Blues Software'.
6. Mr. Tapomay Das, Member, IQAC Committee stated that according to suggestion of NAAC online feedback should be monitored by a third party and on the basis of feedback necessary measures should be taken by the college authority.
7. Dr. Madhumita Manna, Principal, Bidhannagar College asked Mr. Tapomay Das to consult 'e Blues Software' regarding the prospective cost of developing the online feedback system. She also mentioned that the total feedback system including the Under-Graduate and the Post-Graduate Courses should be online.
8. Teachers' Council Secretary and Heads of all Post-Graduate Departments supported this proposal. Manami Das, Students' Representative, IQAC Committee also supported the idea.
9. Dr. Saurabh Chakraborti, Member, IQAC Committee suggested that every student of outgoing Post-Graduate batch should submit the feedback and must receive an

Sh. 12.11.2020
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acknowledgement receipt on submission. He also mentioned that except the passing out batch others should not get access to the portal.

10. Dr. Kiranmoy Chatterjee, Member, IQAC Committee advised that the feedback system should be based on one-time password system.
11. Mr. Tapomay Das, Member, IQAC Committee suggested that feedback may be taken through video conferencing. He also proposed that feedback should also be taken from the mid-semester students and appropriate measures should be taken according to their grievances and suggestions.
12. Dr. Abul Kalam, Head, Department of Microbiology asked whether students having poor attendances would be eligible for submitting feedback. He suggested that attendance should be considered as a criterion of eligibility to submit feedback.
13. Mr. Tapomay Das, Member, IQAC Committee proposed that feedback of the students of outgoing Third Year Honours students may be collected manually by the teachers.
14. Mr. Shyamal Mitra, Students' Section, Bidhanagar College stated that feedback of the Third Year students of 2019-2020 have already been recorded.
15. Dr. Madhumita Manna, Principal, Bidhanagar College asked the house to take decision regarding how many times feedback can be taken in a course and suggested that it should be two times for the Under-Graduate batches and two times for the Post-Graduate batches also.
16. Professor Dr. Achintya Kumar Sarkar, Member, IQAC Committee supported this proposal.
17. Dr. Madhumita Manna, Principal, Bidhanagar College mentioned that there will be ensuing NAAC visit in the college February, 2022 onwards.
18. She suggested that:
 - i. AQAR should be prepared properly every year, so that all the information would be available.
 - ii. Departmental data should not be centrally procured.
 - iii. Post-Graduate Departments should organize seminars on a regular basis.
 - iv. Student friendly teaching methodology should be adopted.
 - v. Student outreach programmes should be executed.
 - vi. Emphasis should be given on quality enhancement.


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vii. Load should be distributed among different members of the committee.

Bhanati Mukherjee

Coordinator, IQAC
Bidhannagar College

11.07.2024

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Bidhannagar College
EB 2, Salt Lake , Kolkata 700064



NOTICE

No. 11

Date: 28. 01.2021

A meeting is hereby scheduled to be held on the 4th February, 2021 at 5:30 p m on the virtual platform, Google Meet. All the Internal members of the IQAC, the departmental Heads and the Secretary , Teachers' Council are requested to attend the meeting.

Agenda:

1. AQAR preparation for the academic year 2019 -20 (1/7/2019 till 30/6/2020)
2. Future plan of work
3. Matters arising

Link for the meeting will be provided 15 minutes prior to the meeting.

Coordinator
IQAC, Bidhannagar College

Officer in Charge
Bidhannagar College

S. K. S.
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MEETING OF THE INTERNAL COMMITTEE OF IQAC

HELD ON 04.02.2021

AGENDA:

1. Preparation of AQAR for the session 2019-2020.

MINUTES:

1. Sri Tapomay Das, Officer In-Charge, Bidhannagar College, stated heads of all departments of Bidhannagar College have received the format for filling up the AQAR for the session 2019-2020. Internal members of IQAC would support them if any problem arises.
2. Dr. Tirthapada Majhi, internal member, IQAC, explained 2.6.1 and 2.3.2 of the format. Under 2.6.1 the program outcomes should be enlisted as mentioned in the website. For fulfilling 2.3.2 the students should be asked about their family, future plans of the students should be discussed. Mentoring in formal way should be documented for NAAC.
3. Dr. Bandana Chakraborty, Head, Dept. Of Anthropology, mentioned about Aamphan related Fund.
4. Sri Tapomay Das, Officer In-Charge, Bidhannagar College, stated that it has already been mentioned as activity of the College.

RESOLUTION:

1. Every department should formally arrange mentoring of students. Information regarding details of family background, economic status should be collected and documentation should be prepared that must consist of 70% non-academic and 30% academic data.

MINUTES:

5. Dr. Anup Sengupta, Head, Dept. of Mathematics, said that some activities should be mentioned under this heading.
6. Dr. Tirthapada Majhi, Internal Member, IQAC, mentioned email id and contact number of all outgoing students should be preserved by the respective department.
7. Sri Arup Hait, Head, Dept. of Statistics, suggested to fix mentor for fixed number of students.
8. Dr. Subhadipa Sengupta, Internal Member, IQAC, elaborated that regular contact should be maintained with the students to identify the weaker students and to help them to join the mainstream.
9. Dr. Soumyasree Sen, Head, Dept. of Education, stated that Department of Education runs a Guidance Cell for whole college, although the Department does not execute any individual mentoring program.


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10. Sri Tapomay Das, Officer In-Charge, Bidhannagar College, suggested that IQAC will provide a uniform format so as to incorporate into the system.
11. Dr. Ratan Biswas, Head, Dept. of History, asked whether to mention this or not in the current AQAR.
12. Dr. Anup Sengupta, Head, Dept. of Mathematics, suggested that upliftment of weaker students should be focused.
13. Dr. Tirthapada Majhi, Internal Member, IQAC, mentioned that students should be helped in any kind of distress.
14. Dr. Ratan Biswas, Head, Dept. of History, asked about the percentage of teachers using ICT.
15. Dr. Tirthapada Majhi, Internal Member, IQAC, explained that there is no smart classroom in the college till now, although any utilization of computer can be mentioned. Almost all departments of the college possess ICT-enabled classrooms.
16. Dr. Soumyasree Sen, Head, Dept. of Education, asked to clarify 1.3.2 regarding field projects.
17. Dr. Santanu Saha, Head, Dept. of Botany, discussed whether to mention continuous internal evaluation under 2.5.2 including internal tests, surprise tests, any reforms or new initiatives and presentation by the students.
18. Dr. Ratan Biswas, Head, Dept. of History, stated that student progression mentioned under 5.2.2 is difficult to track.
19. Dr. Santanu Saha, Head, Dept. of Botany, suggested that contacts should be preserved from the 2019-2020 session.
20. Sri Tapomay Das, Officer In-Charge, Bidhannagar College, advised that proper course outcome of the course should be mentioned.
21. Sri. Siddharta Dey, Assistant Professor, Dept. of English, mentioned that course outcome has actually been designed by the University.
22. Sri Tapomay Das, Officer In-Charge, Bidhannagar College, discussed about the Faculty Development Program organized by Pune Institute of Business Management that encompass a Central Govt. Project through training for faculties for human resource development to increase employability.
23. Dr. Amit Raychaudhuri, Head, Dept. of Economics, supported the prospect of this program.
24. Dr. Ratan Biswas, Head, Dept. of History, queried about extension activities under 3.4.3.


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AGENDA:

2. Division of work load within the IQAC Committee.

MINUTES:

1. Dr. Subhadipa Sengupta, Internal Member, IQAC, discussed the data of AQAR should be enlisted under seven (07) criteria and the following members of IQAC would be involved in preparing the same:-
- Criterion I- Covers the curricular aspects including student feedback, teachers' feedback, alumni feedback, remedial measures to be taken and would be prepared by Dr. Kiranmoy Chatterjee.
 - Criterion II- Includes teaching-learning and evaluation and would be prepared by Smt. Urmi Mitra. Data should be collected from Students' Section and Admission Committee.
 - Criterion III- Would be prepared by Dr. Upal Das Ghosh.
 - Criterion IV- would be prepared by Dr. Sandip Bandyopadhyay.
 - Criterion V- Data would be collected from SDO office and enlisted by Dr. Subhadipa Sengupta and Dr. Tirthapada Majhi.
 - Criterion VI- would be prepared by Dr. Bharati Mukhopadhyay, Co-Ordinator, IQAC and Dr. Tirthapada Majhi under supervision of Sri Tapomay Das, Officer In-Charge, Bidhannagar College.
 - Criterion VII- Includes best practices that would be prepared by Dr. Bharati Mukhopadhyay, Co-Ordinator, IQAC and Dr. Subhadipa Sengupta under supervision of Sri Tapomay Das, Officer In-Charge, Bidhannagar College.

AGENDA:

3. Future plans of IQAC.

MINUTES:

1. Dr. Dr. Subhadipa Sengupta, Internal Member, IQAC, elaborated the future plans of IQAC as follows:
- Format should be prepared for collecting online feedback and third party should be engaged in analysis of the same.
 - Departmental profile should be regularly updated. All the departments should provide updated information to Dr. Kiranmoy Chatterjee.
 - Syllabus should be properly distributed in each academic session and record should be preserved.
 - Question bank should be prepared.
 - Teachers should develop open resources through sharing of some study material in the form of MS Powerpoint or something else.

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- vi. Teachers should share their self-prepared study materials in e-Pathshala or Sawam portals.
- vii. Academic calendar should be prepared and properly maintained. Sr Arup Hait and Smt. Tina Varma would be assigned for this purpose.
- viii. Best practices should be developed. Dr. Mousumi Mukhopadhyay should be consulted in this regard.
- ix. The Parashar Garden should be maintained in a proper way and infrastructure of the glass house should also be maintained.
- x. Dr. Arabinda Mondal should be consulted regarding automation of library. Installation of anti-theft device and development of open access should be the priority.
- xi. Departmental profile should be updated in the database.
- xii. Contribution to society is essential. The activities of NSS should be encouraged in this regard.
- xiii. The medicinal plant garden should be properly maintained.
- xiv. Alumni Association should be engaged in at least one or two programs such as maintenance of the garden or anything.
- xv. Academic and Administrative Audit should be executed. Academic Audit would be a five-point audit that would encompass verification of the departments, internal assessment of projects, group discussions, coverage of syllabus, documentation of annual audit report etc.
- xvi. Parents' forum of the College should be created.
- xvii. Seminar on Intellectual Property Right (IPR) should be organized.

Bhanati Mukhopadhyay

Coordinator, IQAC
Bidhannagar College

Sm Sh.
Officer-in-Charge
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BIDHANNAGAR COLLEGE
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NOTICE

No:37

Date: 12.03.2021

The internal members of the IQAC, Bidhannagar College, are hereby informed that a meeting is convened to discuss urgent measures required to make the AQAR ready to be mandatorily uploaded by May 2021. The meeting is scheduled to be held on 17.03.2021 (Wednesday) in the Principal's Room at 11:30AM.

Anup Kr Sengupta of Mathematics and Arup Kumar Hait of Statistics are invited to be present in the meeting.

Agenda

1. AQAR related issues
2. Matters arising

Sd/- Bharati Mukhopadhyay
Coordinator, IQAC,
Bidhannagar College

Sd/- Tapomay Das
Officer-in-Charge
Bidhannagar College

Sm 11.03.21
Officer-in-Charge
Bidhannagar College
Kolkata

MEETING OF THE INTERNAL COMMITTEE OF IQAC
HELD ON 17.03.2021



MINUTES

1. Documents of IQAC meetings held in 2019-20 (July- June) should be uploaded in college website, which include notices, resolutions and actions been taken during the session.
2. Academic calendar of the current year (2020-21, 2021-22) should be uploaded in college website.
3. Initiative should be taken to receive student feedback online and subsequent analysis should be done.
4. Remedial actions should be taken against a particular teacher on the basis of feedback in presence of the Officer-In-Charge, concerned teacher, concerned department and IQAC.
5. Best practices for this year should be initiated in the college and recorded duly.
6. The Alumni Association of the college should be presented with a proposal for maintenance of the 'Parashar Garden'. NSS and Bio Science Departments should supervise the programme. Students should also be involved in the activities.
7. Alumni Association should be asked to finance the expenditure for maintaining the garden.
8. Link of the 2018-19 AQAR should also be uploaded in the IQAC unit of the college website.

RESOLUTION

1. AQAR for the session 2019-20 (July- June) should be prepared within April, 2021.

Bhanati Mukhopadhyay

Coordinator, IQAC
Bidhannagar College

[Signature]
11.07.2021
Officer-in-Charge
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Kolkata

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BIDHANNAGAR COLLEGE
SALT LAKE SECTOR I KOLKATA 700 056



Notice

No. 74

Date: 13.08.2021

All the esteemed members of the Internal Quality Assurance Cell (IQAC), Bidhannagar College, are cordially invited to a meeting scheduled to be held on 23.08.2021, Monday at 3:00 P.M. on the virtual platform of Google Meet to discuss following agenda:

Agenda:

1. Scrutiny and approval of the AQAR (for the academic year 2019-2020) prior to submission to the NAAC portal
2. Future plan of work

Google Meet link: <https://meet.google.com/htv-tygc-iow>

Bharati Mukhopadhyay

(Dr. B. Mukhopadhyay)
Coordinator, IQAC,
Bidhannagar College

T. Das

(T. Das)
Officer-in-Charge
Bidhannagar College

Su. K.
11.08.2021

Officer-in-Charge
Bidhannagar College
Kolkata

MEETING OF THE OF IQAC, HELD ON 23.08.2021

MINUTES



- Dr. Bharati Mukhopadhyay, Convenor, IQAC Committee, welcomed all the members of the IQAC Committee and stated that the purpose of the meeting is to appraise the AQAR. She added that the IQAC Committee of Bidhannagar College held four (04) meetings in the session 2020-2021. She explained the objectives of AQAR before the committee.
- Dr. Bharati Mukhopadhyay then discussed the future plans of IQAC and presented the salient features of the AQAR for the session 2020-2021.

The target taken for various activities of IQAC, the results achieved and the future action plan.

Proposed plan of 2018-2019	Achievements/Outcomes
1. Regular seminar on current and universal issues	1. Six lectures and seminars were arranged during the year.
2. Renovation and expansion of solar energy plant	2. Approached to Government of West Bengal and the same is under active consideration
3. Continuous awareness programme on safety, health and environment.	3. An awareness programme on AIDS held on 27.11.2019 and an e-magazine 'sabuj kalam' on biodiversity was published on 05.06.2020.
4. The IQAC planned for improvement of Divyangjan facilities in college for the differently abled persons.	4. Two toilets have been renovated in the college for this purpose
5. Initiative to set up the student centricity of the educational dynamics.	5. For this, a no of students' seminar in different UG departments have been arranged.
6. Academic and administrative audit	6. Yet to be done
7. Awareness programme on dengue was proposed	7. Cancelled due to the pandemic situation



Significant achievement of IQAC in the year 2019-20 were

1. Admission process had been rendered fully on-line, there being no need of the applicants physically approaching the College for the admission process. Online feedback system for PG students had been introduced.
2. UGC sponsored National seminar on "quality enhancement of student centric teaching learning and evaluation process" had been arranged by IQAC which was held on 14-15 Nov, 2019.
3. Remedial measures taken after feed-back analysis. Measures involve largely suggestions for the teachers for punctuality, availability and better class room performance.
4. Arranged outreach programme for the school level students in collaboration with INSA Kolkata Chapter on 26th Feb, 2020.
5. PG courses in Anthropology, Botany and Education had been introduced from the session 2019-20.
6. Old canteen had been reconstructed to a two storied student canteen and is managed by State Fisheries Department, Govt. of West Bengal.

Student enrolment

In 2019-20, the student enrolment remains almost same, increased slightly from 1016 to 1026

	Number of seats available	Students Enrolled
UG	690	339
PG	129	84

After March 2020 due to covid pandemic we had opted online teaching through Google Meet, Provided the Study materials in the form of journals, research papers and PDF files from internet sources as well as uploaded them in college website.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1026	95	1:11

[Handwritten Signature]
11.07.2024
Officer-in-Charge
Bidhanagar College
Kolkata



Funds obtained from Institution

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount (Rs.)
	Development grant	Govt. of West Bengal	2019-2020	55,61,000
Funds obtained from various funding agencies by our faculty members-				
Shubhankar Samanta	Minor project	WB-DST	2018-21	90,000
Shubhankar Samanta	Major project	UGC- DAE	2019-22	2,53,320
Kiranmoy Chatterjee	Major project	SERB- DST	2019-22	5,45,313
Somnath Mondal	Major project	WB- DSTB	2019-22	8,18,058

Beside this 8 of our faculty members have obtained awards in various International and National seminars

This year we have 27 International and 1 National level publication and 7 book publications from our faculty members

Different Activities of this period includes

Title of the Activities	Organised by
NAAC sponsored 2 days National seminar on student centric teaching learning process	IQAC
One-Day Seminar on Cryo- electron Microscopy for Structure Determination of Biomolecules	INSA, Kolkata Chapter and IQAC, Bidhannagar College
Blood Donation Camp	NSS and Bidhannagar College Alumni Association
Awareness programme on Corona Virus	National Service Scheme, WBSU, Bidhannagar College Unit in collaboration with Central Calcutta Society for Advancement of Human Development and research
One Day Visit to Kolkata International Poultry Fair, 2020	West Bengal Poultry Federation



Two day symposium on 'Therapeutic Targets for Neurodegenerative Disorders'	NIPER and Department of Zoology Bidhannagar College
Two day national Seminar on 'Diversity in the Era of Globalization: Challenges and Management'	Dept. of Anthropology, Botany, Microbiology and Zoology, Bidhannagar College

Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year. These include

Name of the scheme	Organising agency	Name of the activity
Aids Awareness programme	Department of Education and NSS	
On the Observance of Vigilance Awareness Week 2019	Garden Reach Ship Builders and Engineer's Limited	An essay competition among the students of Bidhannagar College on "Integrity-A way of life"
71 st Anniversary of Universal Declaration of Human Rights on 10 th December 2019	West Bengal Human Rights Commission	Human Rights Day Celebration

Sports and cultural activities during the year		
	Level	Participants
Swimming	University	02
Badminton	University	05
Table Tennis	University	04
Chess	University	04
Cricket	University	14
Football	University	14
Kabbadi	University	09
Cricket	Institution	70
Football	Institution	78

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Outstanding performance in sports include a gold and also a silver medal obtained in Kumite (fighting) and Kata respectively by Soumayajit Mondal Dept. of Zoology, in the 17th WKI International Karate Championship held in Visakhapatnam on 22nd to 23rd Nov, 2019

Soumayajit Mondal
11.07.2019
Officer-in-Charge
Bidhannagar College
Kolkata



Two Institutional best practices

1. Various awareness programmes on general health and hygiene, cleanliness, road safety and control of vector borne diseases and preventive measures against Dengue and Chikunguniya throughout the year in the college campus
2. Blood donation camp

Allumni contributions

1. A program on Motivational Lecture by Dr. Suchitra Ghosh, Ex-Reader of Zoology, Bangabasi College, Kolkata under the Blood Donation Camp organized by NSS & Alumni Association, Bidhannagar College
2. Gender equality programme -women in STEM for sustainable career project from American consulate
3. A single Lecture on Environment Management in India by Dr. Kalyan Rudra, Chairman, W B pollution control board
4. Blood donation camp
5. Donated books to College library
6. Arranged seminar on environmental issues and sapling distribution
7. Prize distribution: 3 toppers from Humanities, Pure Science and Bioscience Department
8. Annual Reunion

Future plans for 2020-2021

1. Regular seminar on current and universal issues
2. Programmes on safety, health and environment.
3. Renovation and expansion of solar energy plant
4. To set up an emergency relief funds for students and staff of the college.
5. Regularity in conducting Academic audits
6. To take steps toward automation of library
7. To take online student feed-back under integral student management system.

Additional proposed work

1. A plan to set up smart class rooms
2. To construct a girls' hostel
3. Green audit and Plastic free campus
5. Maintenance of existing Parasar medicinal garden in the campus
6. Set up of parent-teacher association
7. Collaboration with industry for training and placement for outgoing students

8. To organize a number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab for improvement of communication skill in spoken and written English, to create a Yoga Centre in college, to put more importance towards Meditation, Personal Counselling, Mentoring etc.,
9. A plan to create a structured procedure for Proper disposal of laboratory wastes
10. Developing a mechanism for proper utilization of harvested rain water.



After the completion, the additional points discussed are:

- Dr. Tirthapada Majhi, Member, IQAC Committee, discussed the problems faced during preparation of the AQAR of the session 2019-2020.
- Dr. Subir Dasgupta, Member, IQAC Committee, suggested the following remedies:
 - i. H index can be obtained from Google Scholar.
 - ii. Funding of the projects received by the College should be clarified.
 - iii. Preparation of AQAR of 2020-2021 will need staffs expert in technical knowledge and data handling.
 - iv. Separate column should be maintained in College website for student counseling and placement.
 - v. Data bank of alumni should be created.
 - vi. Website should publish advertisements related to higher studies and job prospects.
- Dr. Bharati Mukhopadhyay placed a proposal for maintenance of Parashar Garden to the Alumni Association of the College.
- Smt. Jhumpa Ghosh, Member, IQAC Committee and Member, Alumni Association of Bidhannagar College, said that the Alumni Association is more interested in organizing seminars and workshops for students' benefit. She also added that the Association will discuss the probability of maintenance of the Parashar Garden in future.
- Sri Tapomay Das, Officer-in-Charge, Bidhannagar College, advised mandatory Thalassemina screening for every student of the College to be executed by the Alumni Association.
- Smt. Jhumpa Ghosh agreed to think over the matter on behalf of the Association.


 11.05.2024
 Officer-in-Charge
 Bidhannagar College
 Kolkata



Notice

Date: 02.12.2021

No. 114

A meeting of the IQAC (internal members only) is hereby scheduled to be held on 10.12.2021, Friday at 2:00 P.M. in the Board Room of the College. Heads of all the Departments, Librarian, Secretary, Teachers' Council, Arup Kumar Hait, Probir Banerjee and Subhas Chandra Maity are also requested to attend the meeting.

Agenda:

1. Academic Audit.
2. Preparing AQAR
3. Matters arising.

Bhanu Mukhopadhyay

B. Mukhopadhyay
Coordinator, IQAC
Bidhannagar College

T. Das
Officer-in-Charge
Bidhannagar College

Members Present:

1. T. D.
2. Bhanu Mukhopadhyay 10/12/21
3. A. Das 20/12/21
4. Arun Kumar Jain 10.12.21
5. Deepthi Sengupta Dasgupta 10.12.2021
6. Soumitra Biswas 10/12/2021
7. Sudesna Chandra 10/12/2021.
8. Arunkumar Jain 10/12/2021
9. Probir Banerjee 10/12/21

T. Das
Officer-in-Charge
Bidhannagar College
Kolkata



10. ~~Sanjay Kumar~~ 10.12.21
11. ~~Pradyumn~~ 10.12.2021
12. Acharya Kumar Saha 10.12.2021
13. Santanu Saha 10/12/21
14. Anup Kr. Haldar 10/12/2021
15. Ananta Prasad 10/12/2021
16. Nandini Ranjan Sanyal 10/12/21
17. Uttam Mandal 10/12/21
18. Anindita Pal 10/12/21
19. Debipriya Roy 10-12-21
20. (Ratan Kumar Prasad) 10.12.21
21. ~~Sanjay Kumar~~ 10.12.2021
22. ~~Sanjay Kumar~~ 10.12.2021
23. Honeyanee Das 10.12.21
24. Soumitra Mandal 10.12.2021
25. Sukha Prasad Saha 10.12.2021
26. ~~Dr. Anil Kalan~~ 10/12/21
27. Sanjay Biswas 10/12/21
28. Anil Das 10/12/2021
29. Subhadipal Sanyal 10/12/21
- 30.

**MEETING OF THE OF IQAC
HELD ON 10.12.2021
MINUTES**



1. Mr. Tapomay Das, Officer-in-Charge, Bidhannagar College, declared that Academic Audit of all the Departments of the College will be conducted ASAP. Two auditors would be appointed for each Department. The auditors will audit the results, regularity of class tests, attendance record, academic calendar etc.
2. Mr. Arup Hait, Associate Professor, Dept. of Statistics, requested to provide the proforma of the last completed Academic Audit.
3. Mr. Tapomay Das also announced that all the Departments should prepare the AQAR for the session 2020-2021. He had also mentioned that there is no requirement to prepare separate excel data sheet as UGC has already provided the data template in Excel format. He suggested:-
 - i. Feedback report should be collected from all stake holders and remedial measures against the feedback received should be recorded.
 - ii. Special programmes should be organized for advanced learners and slow learners. The concerned Department should identify the advanced and slow learners.
 - iii. Remedial classes should be conducted for the weak students and records should be kept by the Department.
 - iv. Separate routine should be prepared for the tutorial classes.
 - v. Ratio of mentor: students should be recorded in each Department.
 - vi. Programme outcome and course outcome should be fulfilled.
 - vii. Data of Central Library should be maintained properly.
 - viii. Waste management system should operate on a regular basis.
4. Mr. Arup Hait had been requested by Dr. Bharati Mukhopadhyay, Convenor, IQAC, to provide the routines of 2020 Even Semester, 2020 Odd Semester, 2021 Even Semester and 2021 Odd Semester.

RESOLUTION

1. All the Departments of the College should submit completed proforma of the Academic Audit within 15th January, 2022.
2. Deadline of submission of the AQAR of 2020-2021 by the respective Departments is 15th February, 2022.


11.07.2021
Officer-in-Charge
Bidhannagar College
Kolkata

3 /

Notice

No. 23/22

Date: 17.02.2022



A meeting of the IQAC (internal members only) is hereby scheduled to be held on 08.03.2022, Tuesday at 1:00 P.M. in the Principal's Room of the College to discuss following agenda:


1. Submission of AQAR for the year 2020-21
2. Reconstitution of the IQAC
3. Matters arising

All concerned are requested to be present in the meeting positively.

Bharati Mukhopadhyay

Dr. B. Mukhopadhyay
Coordinator, IQAC,
Bidhannagar College


Coordinator
IQAC
Bidhannagar College
Kolkata-700 064


Principal
Bidhannagar College

Principal
Bidhannagar College
Salt Lake, Kol-64

Members present:

1. ~~Principal~~
2. Bharati Mukhopadhyay
3. Subhadipabandopadhyay
4. Sandip Bandopadhyay
5. Achintya Kumar Sarkar
6. ~~Pradyumn Das~~
7. ~~Subhojit Das~~
8. Anjanal Mitra
9. Kiranmoy Chatterjee


Officer-in-Charge
Bidhannagar College
Kolkata



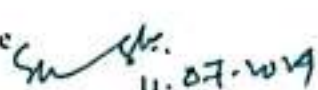
NOTICE

Date: 08.03.2022

No.

All concerned are hereby notified that Internal Quality Assurance Cell (IQAC) of Bidhannagar College has been reconstituted and the IQAC stands as follows:

1. **Dr. Saurabh Chakraborti**, Principal, Bidhannagar College, Mob-9830575550, Management Representative
2. **Dr. Bharati Mukhopadhyay**, Associate Professor, Department of Botany, Bidhannagar College, Mob-9830236004, IQAC Coordinator
3. **Dr. Subrata Panda**, President, Governing Body, Bidhannagar College, Mob- 9836724514, Management Representative
4. **Sri Sujit Bose**, Hon'ble Minister in-charge, Fire and Emergency Services (Independent Charge) and Forest, Govt. of West Bengal, Representative from Society
5. **Sri Tapas Chatterjee**, Deputy Mayor, Bidhannagar Municipality, Representative from Society
6. **Dr. Aparna Chakraborty**, JDPI, Education Directorate, Govt. of West Bengal, Mob- 9830056449, Representative from employer
7. **Mr. Rajib Kumar Biswas**, Executive Engineer (Civil), West Division, Purta Bhavan, Salt Lake, Mob-9830116949 Management Representative
8. **Dr. Amitava Kundu**, Quality Control Manager, Microbiology Division, East India Pharmaceuticals, Mob-9830229669 Representative from Industry
9. **Mr. Asokendu Sengupta**, Advisor, Pratichi Trust, Mob -9831103761, Representative from Society
10. **Prof. Subir Chandra Dasgupta**, Professor & Head, Department of Zoology, Maulana Azad College, Kolkata, Mob- 9830471981 External Expert
11. **Prof. Achintya Kumar Sarkar**, Professor & Head, Department of Chemistry, Bidhannagar College, Mob-9748494016 Teachers' Representative
12. **Dr. Tirtha Pada Majhi**, Assistant Professor, Department of Chemistry, Bidhannagar College, Mob-9433374177 Teachers' Representative
13. **Dr. Sandip Bandopadhyay**, Assistant Professor, Department of Microbiology, Bidhannagar College, Mob- 7595891384 Teachers' Representative
14. **Dr. Subhadipa Sengupta**, Assistant Professor, Department of Botany, Bidhannagar College, Mob-9830494460 Teachers' Representative
15. **Ms. Urmi Mitra**, Assistant Professor, Department of Zoology, Bidhannagar College, Mob-9051418422, Teachers' Representative
16. **Dr. Upal Das Ghosh**, Assistant Professor, Department of Microbiology, Bidhannagar College, Mob-8777025804 Teachers' Representative
17. **Dr. Kiranmoy Chatterjee**, Assistant Professor, Department of Statistics, Bidhannagar College, Mob-9239200400 Teachers' Representative
18. **Sri Shyamal Mitra**, UDC, Students' section, Office of the Principal, Bidhannagar College, Mob-9433076152
19. **Mr. Priya Mohan Basu**, Manager of Siddhant Packaging, Lake Town, Mob- 9433341762, Parent Representative
20. **Ms. Jhumpa Ghosh**, Mob- 9831007306, Bidhannagar College, Alumni Representative
21. Student Representative-Vacant


Officer-in-Charge
Bidhannagar College
Kolkata



MINUTES

1. It was decided to complete the AQAR of 2020-21 by 15th March, 2022.
Students feedback must be analysed and report must be generated. Students are supposed to submit their feedback through online system. Feedback form will be available at college website. Feedback analysis must be informed to the concerned faculty members. Teachers' feedback should be taken form next month -April, 2022. Questionnaire must be prepared for feedback forms.
2. It is proposed by the Principal and subsequently discussed by the members that each department may do some reunion of other programmes to connect the alumni of the college as far as practicable.
3. An Institutional email should be created and applied for domain purchase.
4. It was proposed by the principal that departments must identify the slow learners as well as advanced learners and keep records of mentor -mentee ratio. Departments will also try to initiate some value added course or add-on course for the UG students.
5. Caution money of PG students can be utilized for their purposes in department for research based activities.
6. Initiatives should be taken to create Plastic free area in the college campus.
7. Bird nests can be hanged on trees of the campus for eco-friendly environment creation.
8. Medicinal plant garden should be maintained by the students of Botany Department.
9. NET-coaching should be started with a coordinator
10. Bisakha guidelines must be displayed at least two positions in the college.
11. Within April parent-teacher meeting must be done and academic audit must be conducted by 1 - 10th April.
12. Following faculty members have applied for CAS (due) and the files are under process by IQAC-
 - i. Rituparna Khan
 - ii. Upal Das Ghosh
 - iii. Krishnendu Polley
 - iv. Suman Bej
 - v. Kartick Chakraborty
 - vi. Priyanka Dutta
 - vii. Susanta Manna
 - viii. Biswatosh Ghosh
 - ix. Urmi Mitra
 - x. Kiranmoy Chatterjee
 - xi. Subhadipa Sengupta
 - xii. Sikha Roy
 - xiii. Dip Mukherjee

S. S. Ghosh
11.07.2024
Officer-in-Charge
Bidhannagar College
Kolkata

BIDHANNAGAR COLLEGE

Govt. of West Bengal
EB-2, Sector-I, Salt Lake
Kolkata- 700064
Phone: (033) 2337-4761, 2337-4782
E-mail: Principal@bidhannagarcollege.org



বিধাননগর কলেজ

পশ্চিমবঙ্গ সরকার
ব্লক-ই.বি.-২, সেক্টর-১, মণ্ডলেক
কলকাতা-৭০০০৬৪
দুরত্বাধ- (০৩৩) ২৩৩৭-৪৭৬১
(০৩৩) ২৩৩৭-৪৭৮২

Memo No.....

Date:/...../20.....

Memo No: 180/22

26.04.2022

To
All external and internal
members of IQAC.
Bidhannagar College.

Sub: Invitation to attend the meeting of IQAC, Bidhannagar College, Kolkata

Sir / Madam,

In pursuance of the Action Plan for performance evaluation, assessment and quality up-gradation of our Institution, I cordially invite you to attend the upcoming Internal Quality Assurance Cell (IQAC) meeting scheduled to be held on 7th May, 2022 at 2:00 pm in the Board Room (New Building) of our College to discuss the following agenda:

1. Scrutiny and approval of the AQAR (for the academic year 2020-2021) prior submission to NAAC portal.
2. Future work plan of IQAC, Bidhannagar College.
3. Review and action/s to be taken on students' feedback analysis.

I look forward hearing from you.

Thanking You,

Sincerely yours,

Principal
Bidhannagar College

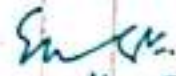
Principal
Bidhannagar College
Salt Lake, Kol-64

11.07.2022
Officer-in-Charge
Bidhannagar College
Kolkata



Members Present in the meeting on 7.5.2022.

1. Spandya
2. S. Sanyal
3. Dipankar Bhowmik, A. E. (Civil), P. W. Df.
4. Soumitra Bandyopadhyay, JE (Covid), P. W. Df.
5. Amitabha Kundu
6. Pritya Mehan Das
7. Shampa Chakrabarti
8. ~~Devi~~
9. P. Dandapaty
10. ~~Arundhati~~
11. Kiranmayi Chatterjee
12. Utpal Dasgupta
13. Subhadipha Sengupta
14. Anika Biswas Nayak
15. Syamal K. Mishra
16. Bharati Mukhopadhyay 7/5/22


11.07.2021
Officer-in-Charge
Bidhanagar College
Kolkata


MEETING OF IQAC

HELD ON 07.05.2022




MINUTES

1. Agenda of the meeting was to approve the AQAR (Annual Quality Assurance Report) 2020-2021 including total documentation of the yearly activities of the College within 15th May, 2022.
2. The AQAR report encompass 7 criteria as follows:
 - i. Curriculum
 - ii. Teaching-learning and evaluation
 - iii. Research and innovation
 - iv. Infrastructure
 - v. Student support and progression
 - vi. Governance, leadership and management
 - vii. Institutional vision and social responsibility
3. Dr. Bharati Mukhopadhyay, Coordinator, IQAC elaborated the AQAR report mentioning all the 7 criteria, for information of the internal and external IQAC members.
4. Dr. Mukhopadhyay discussed the plans of the last year, some of which have been materialized in the past annum, including:
 - i. Renovation of the solar energy system of the College
 - ii. Formation of an emergency relief fund
 - iii. Automation of the Central Library
 - iv. Implementation of the students' feedback as well as the teachers' feedback system
 - v. Creating institutional facility for alternate energy source
 - vi. Segregation and proper management of degradable and non-degradable wastes
 - vii. Water conservation practice through renovation of the rainwater harvesting system
 - viii. Development of green campus
5. Dr. Mukhopadhyay also declared the future plans for the coming session that include:
 - i. Participation of the Institute in NIRF


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Bidhanagar College
Kolkata



- i. To make the campus free of plastic
 - iii. Introduction of green audit
 - iv. Initiatives taken to reduce carbon emission
 - v. Organizing seminars on gender equality and human ethics
 - vi. Establishment of student support cell for providing psychological assistance
 - vii. Introduction of value-added courses and add-on courses
 - viii. Applying for DBT Star College Scheme
6. Dr. Subrata Panda, External Member, IQAC, discussed his views as follows:
- i. Attendance of the students in offline classes should be monitored specially in late afternoon classes
 - ii. The Institution should think of adopting slum area
 - iii. Gym instructor should be appointed for the College gymnasium
7. Smt. Jhumpa Ghosh, External Member, IQAC and member of Alumni Association suggested students' membership should be introduced in the gym
8. Dr. Tirtha Pada Majhi, member, IQAC, mentioned the necessity of 'code of conduct' for the students as well as teachers and non-teaching staffs of the College. He also urged for ban on plastic in the campus and ban on ragging.
9. Dr. Saurabh Chakraborti, Principal, Bidhanagar College, stated in connection that a case of ragging in the campus had been registered in UGC.
10. Dr. Chakraborti discussed the future plan to introduce value-added courses and add-on courses in different Departments of the College
11. Professor Subir Chandra Dasgupta, External Member, IQAC, advocated for different add-on courses like course on GST Tally, foreign languages such as French and Spanish, Communicative English. He also suggested the following reforms:
- i. Construction of disabled friendly washroom
 - ii. Organizing technical workshop on ethical hacking
 - iii. Organizing seminar on career prospects by career counseling committee
 - iv. Various activities conducted by NSS
 - v. Principal of the Institution may communicate in writing to MNCs like TCS, WIPRO, CapGemini, Amazon, Flipkart etc. for organizing on campus placement drive


11.07.2024
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Kolkata

- vi. The College should contact certain NGOs for village adoption
- vii. The Institution may ponder over MOU with Airport Authority of India for maintenance of waste disposal system in the College or introduction of Spoken English Course
- viii. Feedback of students belonging to all the semesters should be obtained



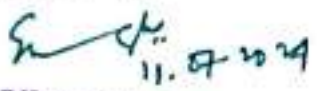
2. Dr. Bharati Mukhopadhyay, Coordinator, IQAC mentioned the best practices that are conducted in the Institution:

- i. Different Departments organize webinars in collaboration with IQAC
- ii. Independence Day is being observed in the Institution
- iii. Other commemorative days of National and International significance have also been observed in the College
- iv. Programmes have been organized on '22 she shrabon', Environment Day, Vidyasagar Jayanti
- v. NSS conducted e-quiz on 15th August
- vi. Students' seminar have been organized by different Departments

13. The PWD Engineer reminded of the lack of proper fire fighting system in the College.

14. Dr. Ashokendu Sengupta, External Member, IQAC, suggested:

- i. Governing Body of the Institution should take the responsibility of conducting Academic Audit in the College
- ii. The College should prepare the AQAR report with utmost importance
- iii. The College should think over school adoption
- iv. Health related camps such as Covid vaccination camp or camp for blood group testing should be organized in the College
- v. Intimation of the seminars and webinars should be conveyed to the external members of IQAC in time
- vi. Principal of the Institution should take necessary remedial measures on feedback analysis
- vii. Academic Audit should be conducted by audit team consisting of Principal and external auditor who will design the audit form and give advice to the Departments keeping in view the live feedback from the students
- viii. Computer education should be introduced for minority students


11.07.24
Officer-in-Charge
Bidhanagar College
Kolkata

- ix. Dindyal Upadhyay Scheme may be used for add-on courses
- x. Renewable energy source like solar energy may be utilized to run all the Science Departments and surplus electricity should be sold to the grid
- xi. Rainwater harvesting system should run in the campus
- xii. Floral and faunal diversity of the campus should be documented
- xiii. Medicinal garden of the College should be properly maintained
- xiv. Waste management system should be maintained in a regular way

15. Smt. Jhumpa Ghosh, External Member, IQAC, proposed Alumni Association can take initiative of:

- i. Introducing 'Digital Literacy Course' at free of cost for the students of the College of 2 hours per 5 days duration
- ii. Adoption of school in collaboration with certain NGOs
- iii. Measurement of carbon credit in the campus
- iv. Organizing 1 day or 2 days workshop on gender equality

16. Dr. Kiranmoy Chatterjee, Member, IQAC, stated that students' feedback has been obtained at both Under-Graduate and Post-Graduate levels through online system and the analyses have been uploaded in the College website. He also added that the students' feedback consisted only of the passing out batch.



Smt. Gh.
11.07.24
Officer-in-Charge
Bidhannagar College
Kolkata

INTERNAL QUALITY ASSURANCE CELL
BIDHANAGAR COLLEGE

No. 166/1/22-23

NOTICE

Date: 14/09/2022

A meeting of the Internal Quality Assurance Cell (IQAC) of Bidhanagar College is hereby rescheduled on 22.09.2022, Thursday at 1.00 pm in the Principal's Room of the College.

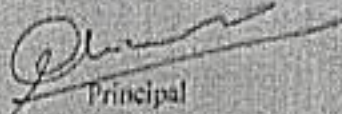
All internal members of the IQAC are requested to be present in the meeting positively.

Dr. Bharati Mukhopadhyay (former IQAC coordinator) and Dr. Subhadipa Sengupta (Convenor, NIRF) are invited to be present in the meeting.

Agenda:

1. Preparation of AQAR for the year 2021-22
2. Plan of action for the academic year 2022-23
3. Matters arising


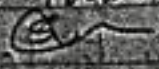
Anandal 14/09/2022
Coordinator, IQAC
Bidhanagar College



Principal
Bidhanagar College



Meeting of IQAC held on 22.09.2022.

Members present:

1.  22.09.22
2. Anvesh Anandal 22/09/2022
- 3.
4. Bharati Mukhopadhyay 22/9/22 (invited member)
- 5.
6. Anu Mishra 22.9.22
7. Suman Mukherjee 22/9/22
8. Jina Das 22/9/22
9. Rini Roy 22/09/22
10. Anup K. Das 22/9/2022
11. Subhadipa Sengupta 22/9/22
12. Subis Mukherjee 22/9/22
13. Anika Sengupta 22/9/22
14.  22/9/22
15. Kiranmay Chatterjee 22/9/22


Officer-in-Charge
Bidhanagar College
Kolkata

16. Uful Gus 9105r. 22/9/22
17. Atreyee Banerjee 22/9/22
18. Anshu Kumar 22/09/22



Meeting of the IQAC
Held on 22/09/2022

S. K. Ghosh
11.07.2024

Officer-in-Charge
Bichonagar College
Kolkata

MINUTES:

- A meeting of the IQAC was called on 22/09/2022, Thursday at 1pm in the Principal's Room of the college. The meeting started with the new coordinator of the IQAC, Dr. Anurash Mandal taking permission from the principal Dr. Saurabh Chakraborty, who is the chairperson of this cell. Dr. Mandal gave a short introduction regarding the works of all members of the cell. He pointed out that the pending AQAR-2021-2022 should be prepared and submitted to NAAC Portal at the earliest.
- Dr. Saurabh Chakraborty addressed the entire house saying that NIRE, AISHE, AQAR and Bangla Uchchoshiksha Portal (BUPSP) - related DATA collection work is necessary and in this regard one planning committee is required to be formed.

- As per principal's suggestions the following Data Integration committee has been formed:

1. Prof. Dr. Debesh Roy (Convener)
2. Dr. Amresh Mandal
3. Dr. Tirthapada Majhi
4. Dr. Sukhadipa Sengupta
5. Dr. Anup Kumar Hait
6. Dr. Kiranmay Chatterjee.



- It is decided that DATA for AQAR: 2021-22 to be collected from all departments and college office by 30th November, 2022.
- All the points noted in the last IQAC meeting have been revisited.
- CAS-Files of the following teachers have been thoroughly checked and passed for the next proceedings regarding their promotion:

1. Dr. Siman Mukherjee (Zoology): Promotion from Stage-3 to 4.
2. Dr. Rajarshi Chatterjee (Chem): Stage-3 to 4.
3. Dr. Sandip Bandhopadhyay (Microbiology) Stage-3 to 4.
4. Dr. Rini Roy (Microbio) Stage-3 to 4.
5. Dr. Sudeekha Chanda (Anthro) Stage-3 to 4.
6. Dr. Rituparna Biswas (Chem) Stage-1 to 4.

- As a part of future plan of action for the academic year 2022-23, it is decided that a number of Add-on / Value added courses will be started in the different departments of the college.

The meeting ended at 2.30 P.m.

11.07.2022
 Officer-in-Charge
 Bidhanagar College
 Kolkata

BIDHANNAGAR COLLEGE

NOTICE / IQAC

No. 183/3/22-23.

Date: 17.11.2022



A meeting of IQAC of the college will be held on 21.11.2022, Monday at 2 pm in Principal's room. All internal members of the cell are earnestly requested to attend the meeting.

Agenda:

1. Preparation of AQAR: 2021-22
2. Plan regarding NAAC
3. Add-on/Value added course
4. Matters arising

Ananda
 Coordinator, IQAC
 Bidhannagar College

[Signature]
 Principal
 Bidhannagar College

Members present in the IQAC Meeting held on 21.11.2022

1. *[Signature]*
2. Animesh Chandra 21/11/2022
3. *[Signature]* 21/11/2022
4. Pooja Ray 21/11/2022
5. *[Signature]* 21/11/2022
6. *[Signature]* 21/11/2022
7. *[Signature]* 21/11/22
8. *[Signature]* 21.11.22
9. *[Signature]* 21/11/22
10. *[Signature]* 21/11/22

[Signature]
 11.07.2024
 Officer-in-Charge
 Bidhannagar College
 Kolkata

IQAC INTERNAL MEETING

Held on 21.11.2022



MINUTES:

1. All the data required for preparation of the AQAR should be collected within 30th November, 2022.

All the Departments should submit their data within 25th November, 2022.

2. External Members of IQAC recommended analysis of feedback and adoption of necessary measures by the Principal for concerned teachers.

3. Feedback should also be taken from Semester-II and Semester-IV of UG and PG.

4. Format of feedback analysis should be upgraded through regular exercise including suggestions from students' representative.

5. Head of the Departments should be intimated to alert the students with poor attendance.

6. For ensuing NAAC Assessment all the Departments should maintain 30 attributes in each Department.

7. NAAC Committee should be constituted within December, 2022 as the NAAC visit has been anticipated within 2023.

8. Head of each Department should prepare mentor-mentee list of 2021-22 and 2022-23.


9. 30 or more hours should be assigned for Value added Course.

10. 30 or more hours should be assigned for value-added course. Number of students should be high. The course should be offered number of times during an academic year.

11. The value-added course should be implemented from December, 2022 with 2 classes of 1 hour duration earmarked per week.

12. Karigari Shiksha Bhavan affiliated NGO will augment a Personality Development Course in the college campus.

13. Collaborative activity with other UG colleges, Universities and institutions should be organized.


11.01.2024
Officer-in-Charge
Bidhanagar College
Kollata



BIDHANNAGAR COLLEGE

NOTICE / IQAC

No. 186

Date: 22.11.2022

A meeting of the IQAC with all HoDs of the college will be held on 05.12.2022, Monday at 2 pm in the Board Room of the college. All internal members of the IQAC and respected HoDs are earnestly requested to attend the meeting. Respected secretary, Teachers' Council is invited to be present in the meeting.

Agenda:

- 1. Add-on / Value added course
- 2. Preparation for NAAC
- 3. Matters arising

BIDHANNAGAR COLLEGE

NOTICE

No.

Date: 22.11.2022

[Signature]

[Signature] 22/11/2022

Principal

Coordinator, IQAC

Bidhannagar College, Bidhannagar, Kolkata

A meeting of the IQAC with all HoDs of the college will be held on 05.12.2022, Monday at 2 pm in the Board Room of the college. All internal members of the IQAC and respected HoDs are earnestly requested to attend the meeting. Respected secretary, Teachers' Council is invited to be present in the meeting.

[Signature]
11.09.2024
Officer-in-Charge
Bidhannagar College
Kolkata

Attendance of the IQAC meeting held on 05/12/2022

1. ~~Planned~~
2. Anand Kumar 05/12/2022
3. Anand Kumar
4. Sandip Bandyopadhyay 05/12/22
5. Upal Das Ghosh 5/12/22
6. Suman Chatterjee 5/12/22
7. Abiraj Banerjee 5/12/22
8. Soumita Biswas 05/12/2022
9. Saikatita Ghosh 05 Dec. 2022
10. Anup K. Ghosh 05.12.2022
11. Rini Roy 5.12.2022
12. Abul Kalam 5/12/22
13. Nishal Ranjan Pramanik (chemistry) 5/12/22
14. Anand Kumar (Geny.) 05.12.2022
15. S. Bhadra (Maths) 5/12/2022
16. J. Sen (Education) 5/12/2022
17. Anurag Kumar JANA (physics) 5/12/2022
18. Samrati Mandal (zoology) 05/12/2022
19. Bhaskar Ray (History) 05/12/2022
20. Anup K. Ghosh 5/12/2022
21. Shahid Jamil Siddiqi 5/12/2022
22. Swaly Mishra 5/12/2022
23. Anup K. Ghosh 05/12/2022
24. Bharati Mukhopadhyay 5/12/22
25. Manuami Mukhopadhyay 5.12.22
26. Anurag Kumar JANA 5.12.2022
27. Kiranmay Chatterjee 5/12/22



11.07.2024
Officer-in-Charge
Dighamangar College
Kolkata


IQAC INTERNAL MEETING

Held on 05.12.2022



MINUTES:

1. AQAR from different Departments should be submitted within 12.12.22.
2. NAAC team proposed improvement of job oriented and skill based courses at UG and PG level in the year 2017. Therefore necessitates the introduction of value-added courses in UG and PG level.
3. Faculty related documents and student related documents should be submitted in Excel format for AQAR preparation.
4. Each Department should maintain mentor-mentee ratio. Meeting of the mentee with their respective mentor should be organized at regular intervals and records should be maintained.
5. Resolution of the Committee and Sub-committee meeting of Teachers' Council should be properly maintained.
6. 30 hours is the time allotted for Add-on Course. The courses should be repeated number of times. Number of enrolled students should be increased. 2 classes per week for 15 consecutive weeks should be allotted for the Add-on Course. The last period of the routine should be dedicated for the Add-on Course. At least 4 Departments should initiate the course in two Semesters (July to December and January to June). After publication of Semester-V routine the courses should start.
7. Value-added Course should be taken in 30 hours. Registration must be done in Google Form. Basic proposal would be uploaded in the website.


11.07.2024
Officer-in-Charge
Bidhanagar College
Kolkata

BIDHANNAGAR COLLEGE

Govt. of West Bengal

EB-2, Sector-1, Salt Lake

Kolkata- 700064

Phone: (033) 2337-4761, 2337-4782

E-mail: principal.bnckol@gmail.com



বিধাননগর কলেজ

পশ্চিমবঙ্গ সরকার

ইবি-২, সেক্টর-১, সল্ট লেক

কলকাতা- ৭০০০৬৪

দূরত্ব- (০৩৩) ২৩৩৭-৪৭৬১,

(০৩৩) ২৩৩৭-৪৭৮২



Memo No. 30/23

Date: 10.01.2023

To
All External and Internal Members,
Internal Quality Assurance Cell,
Bidhannagar College,
Kolkata - 700 064.

All Internal Members & External members
IQAC, Bidhannagar
College.

Sub. : Invitation to attend the meeting of IQAC, Bidhannagar College, Kolkata.

Sir/Madam,

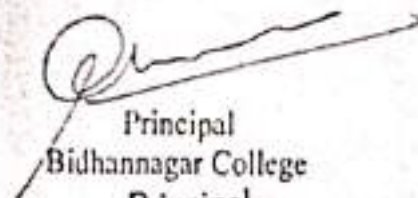
In pursuance of the Action Plan for performance evaluation, assessment and quality up-gradation of our Institution, I cordially invite you to attend the upcoming Internal Quality Assurance Cell (IQAC) meeting scheduled to be held on 20 January, 2023 at 3.30 P.M. in the Board Room (New Building) of our College to discuss the following agenda:

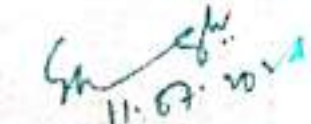
1. Scrutiny and approval of the AQAR (for the Academic Year 2021 – 2022) prior submission to NAAC Portal.
2. Future work plan of IQAC, Bidhannagar College.
3. Matters arising.

I look forward hearing from you.

Thanking you,

Sincerely yours


Principal
Bidhannagar College
Principal
Bidhannagar College
Salt Lake, Kol-64


11.07.2023
Officer-in-Charge
Bidhannagar College
Kolkata

Attendance of the IQAC meeting held on 20.01.2023



1. Dr. ... 20.01.23
2. Prigna Mahan Bann
3. ...
4. ...
5. Mouli Sanyal.
6. Anubha Kufle
7. Dipankar Biswas, A.F. P.W.Dte.
8. Jit Day, JE, PWDte.
9. Kiranmay Chatterjee.
10. Suman Chatterjee
11. ...
12. ...
13. ... 20.01.23
14. ... 20.01.2023

...
11.01.2023
Officer-in-Charge
Bidhanagar College
Kolkata

Internal members present in the IQAC -
meeting held on 03/03/2023.

1. ~~Shri~~ 3.3.23
2. Animesh Chandra 3/3/2023.
3. Rini Roy 3.3.23.
4. Sumon Bhattacharya 3/3/2023
5. ~~Shri~~ 03/03/2023
6. ~~Shri~~ 03/03/2023
7. Sanjay B. Das 03/03/23



Minutes of the meeting of IQAC held on 3.03.2023

1. Academic calendar to be updated and uploaded on the website.
2. The full IQAC body will meet students batchwise after publication of results in two days span.
3. HODs should aware their students to participate in courses offered in SWAYAM, NPTEL.
4. Various club formation to be done.
5. Code of conduct committee should be formed immediately including faculty members from English Department.
6. Friday will be marked as Vehicle free day in the college campus.
7. Anti-ragging committee should be updated within the college premises.
8. To meet the secretary of Alumni Association to make aware of their activities. Online link to be displayed in website for taking membership in Alumni Association.
9. For feedback analysis from Employers, Career Council Committee should be involved.
10. For different types of audits to carry out a separate committee should be formed.
11. Workshop on Gender Equity should be organized by Alumni Association of the College.
12. Alumni feedback format should be prepared.


Shri
11.03.2024
Officer-in-Charge
Bidhanagar College
Kolkata

NOTICE

No. 62/23

Date: 29.04.2023

This is for information to all concerned that Internal Academic Audit for the academic year 2022-23 will be conducted on 8th and 9th June 2023. A soft copy of the audit-format is attached herewith. An audit team will visit the departments on the above mentioned days. All HODs are requested to prepare / maintain all the required documents for physical verification by the Audit Team and a fill in the relevant portions of the audit format within the stipulated time.


Principal
Bidhannagar College
Salt Lake, Kol-64



Bidhannagar College, Kolkata

NOTICE

No: 85/23

Dated: 07.06.23

Internal Academic Audit, 2023


In partial modification of the notice of even number dated 5th June 2023 it is hereby notified that the Internal Academic Audit for the year 2021-22 and 2022-23 will be held on 08.06.2023 & 09.06.2023 (Time: 12.30 P.M. onwards).

The lists of Academic Auditors for the respective departments are given below:

Serial No.	Department	Auditor 1	Auditor 2	Date
1.	Anthropology	Santanu Saha	Arun Kumar Jana	08.06.2023
2.	Bengali	Ratan Kumar Biswas	Bandana Chakraborty	08.06.2023
3.	Botany	Debapriya Bhattacharyya	Rajashri Chatterjee	09.06.2023
4.	Chemistry	Arup Hait	Kajari Lahiri	08.06.2023
5.	Education	Somdatta Das	Sankha Priya Gulia	09.06.2023
6.	English	Sanat Kumar Saha	Sudip Ghosh	08.06.2023
7.	Economics	Harekrishna Dutta	Kaushik Majumder	08.06.2023
8.	Geography	Tina Barma	Shournyasree Sen	08.06.2023
9.	History	Nikhil Ranjan Pramanik	Tapas Kumar Pal	09.06.2023
10.	Mathematics	Ranajit Karmakar	Dipankar Sen	09.06.2023
11.	Microbiology	Subhas Chandra Maity	Suman Mukherjee	09.06.2023
12.	Physics	Amresh Mandal	Tirtha Pada Majhi	09.06.2023
13.	Pol. Science	Mrinal Kanti Sarkar	Swati Sen	09.06.2023
14.	Statistics	Benudhar Mandal	Sankalita Ghosh	09.06.2023
15.	Philosophy	Shahid Jamal Siddiqui	Uday Sankar Barma	09.06.2023
16.	Zoology	Mousomi Mukhopadhyay	Dipankar Bhattacharyya	09.06.2023

After completion of academic audit, respected auditors are requested to submit the reports to the IQAC.


Principal
Bidhannagar College
Salt Lake, Kol-64


Officer-in-Charge
Bidhannagar College
Kolkata